

Near Mandapam, Chennai – Tirupati Road, Nagari -517590

**2**08577294613

# Internal Quality Assurance Cell Minutes of Meetings

## Meeting No:GDCN/IQAC/03/22-23 dt:24.06.2023

## Agenda

- Preparation of College Magazine and student hand book.
- Preparation of Institutional Annual Plan for the AY 2023-24.
- Collection of Feedback.
- Any other item by the permission of the Chair.

#### Members Present:

- 1. Dr. M. Bhaskara Raju,
  - Lecturer in Political Science
- 2. Dr. P. Venugopal,
  - Le<mark>ctur</mark>er in Co</mark>mmerce
- 3. Dr. M. Pankaja, Lecturer in English
- 4. Mr. Shaik Munwar
  - Le<mark>cturer in Co</mark>mputer Science
- 5. Mr. T. M. Arun,
  - III B.<mark>Sc.(student</mark> representative)
- 6. Mrs. C. Hemavathy,
  - III B.Com.(student representative)

The Internal Quality Assurance Cell(IQAC) members met in the IQAC Chamber with the Principal in the chair on 24.06.2023 at 2.00PM and reviewed last meeting resolutions, discussed, and resolved the following:

#### Minutes of Meeting:

## Point- 1: Preparation of College Magazine and Student Hand Book

The Calendar and magazine committee shall take up necessary actions to prepare the college magazine for the Year 2022-23 and students hand book for the AY 2023-24

## Point- 2: Preparation of Institutional Annual Plan for the AY 2023-24.

The IQAC co-ordinator, vice-principal & academic co-ordinator are instructed to prepare by coordinating with the department and other incharges.

#### Point- 3: Collection of Feedback.

The IQAC Co-Ordinator shall take the steps to collect the feedback and submit the analysis.

Efluralisha **IQAC Co-Ordinator** 

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**PRINCIPAL** Govt. Degree College Nagari-517590, Chittoor Dist